文藻外語大學蓋用印信申請單

Stamping Application of Wenzao Ursuline University of Languages

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| --- | --- |
| 用 印 文 件Document for stamping | 份 數Q’ty |
| 名稱name：內容content：用途purpose：申請合約書用印請詳填下列事項：Please fill in合約contract、契約agreement (請填)甲方Party A：乙方Party B：合約金額total amount： |  |
| 用 印 類 別Stamp’s categories |
| □校印School name □校長職章School name for MOE□校名章戳School name □校長職名章President’s name and title □校長私章President’s name□校長職銜簽字章President’s signature□校長中文簽字章Signature of president in Chinese□校長英文簽字章Signature of president in English |
| 申 請 人Applicant | 單 位 主 管Unit Head | 決 行Approved by |
| 單位unit：姓名name：年 月 日dd/mm/yy |  |  |

文書組用印簽註欄

Stamped by Documentation Section

會辦欄Office concerned

(112.12.14版)

附註notes：

1. 除已決行之收、發文外，凡須加蓋校印等之文件，均需填寫本單申請用印。

For documents that need to be stamped, this application has to be filled in, except for the approved incoming/outgoing documents.

1. 本單由監印單位彙整裝訂成冊保存。

Applications will be collected, bound and archived.